



City of Pompano Beach
Department of Development Services
Planning & Zoning Division

P&Z#: 22-30000003

100 W. Atlantic Blvd Pompano Beach, FL 33060
Phone: 954.786.4679 Fax: 954.786.4666

AAC Sign Application

Master Sign Program

| | | |
|---|---|---------------------------------------|
| Street Address: 401-435 N Federal Highway, Pompano Beach FL | Folio Number: <u>484236000450</u> | Zoning District: <u>T0-E0D</u> |
|---|---|---------------------------------------|

Project Data

Project Name: 401-435 N Federal Highway Master Sign Plan

Applicant's Request: 401-435 N Federal Highway Master Sign Plan for consideration and aproval

Related Case Number(s) (ex: Site Plan, Building Permit):



| Owner's Representative or Agent | Landowner (Owner of Record) |
|--|---|
| Business Name (if applicable): Glen Welden & Associates, LLC | Business Name (if applicable): 401 Federal Investments LLC |
| Print Name and Title: Glen Welden, President | Print Name and Title: James Batmasian / Manager |
| Signature: | Signature: |
| Date: 05/05/22 | Date: 05/05/22 |
| Street Address: 3200 N Federal Highway, Suite 206-11 | Street Address: 401-435 N Federal Highway, Pompano Beach FL |
| Mailing Address City/ State/ Zip: 3200 N Federal Highway, Boca Raton Florida 33431 | Mailing Address City/ State/ Zip: (Property Landowner's Mailing Address City/ State/ Zip) 215 North Federal Highway, Boca Raton FL 33432 |
| Phone Number: 864-353-8026 | Phone Number: 561-392-8920 |
| Email: gwadesign@gmail.com | Email: jhb@investmentslimited.com |
| Email of eplan agent (if different): | |

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DEADLINE: Initial paper submission and fee must be received by 5:00 PM on the day of the deadline. *Electronic file submission must be uploaded into the ePlan system within 24 hours of this deadline.* Refer to the "Meeting Schedules and Deadlines" document provided on the City's website for submission deadlines. **To ensure quality submittal, this project will only be added to the AAC Agenda when a complete submission has been uploaded into the ePlan system. If a complete submission is not uploaded by the deadline, the application will be rejected via email.**

Application Review Process:

| Application Type | Step 1 | Step 2 | Step 3 |
|----------------------|--|------------|--------------------------------|
| AAC Sign Application | Pre-Application Meeting with a Planner | AAC Review | Development Order from the AAC |

After receipt of Architectural Appearance Committee approval, the applicant may apply for building permits. A separate permit is required for each individual sign.

APPLICATION SUBMISSION PROCESS: Upon reception of the **PAPER SUBMISSION** (see below) at the Zoning Inquires counter, an email will be sent to the agent with a link to ePlan where all project drawings and documents listed in the **DIGITAL SUBMISSION** section (see below) shall be uploaded.

PAPER SUBMISSION: The following paper documents are to be submitted to the Planning & Zoning Department:

| | |
|--------------|--|
| PAPER | <input type="checkbox"/> One (1) completed application with original signatures. (pg. 2) |
| | <input type="checkbox"/> Agent authorization letter (if applicable) |

DIGITAL SUBMISSION: The following digital documents are to be uploaded directly to Electronic Plan Review (ePlan):

| | |
|--------------|--|
| ePLAN | <input type="checkbox"/> Current survey showing all existing conditions of the site, including easement and the survey date. |
| | <input type="checkbox"/> Narrative with project specifics including a full description of the proposed sign program (PDF). |
| | <input type="checkbox"/> Legal Description (Digital copy in WORD). |
| | <input type="checkbox"/> Digital Plans* (see below). |

***SIGN PACKAGE:** Must include the following:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Renderings of the existing façade in color. |
| <input type="checkbox"/> | Dimensions of the Façade and proposed sign. |
| <input type="checkbox"/> | Sign drawings in color. |
| <input type="checkbox"/> | Construction details, including a section of the sign & method of attachment. |
| <input type="checkbox"/> | Material and color callouts on the plans. Include manufacturer, name, and product number. |



Material and color samples must be submitted before the meeting for staff review.